

# Techno India University, Tripura Statutes

## FIRST STATUTES



Established Under the Techno India University, Tripura, Act, 2023 (The Tripura Act No. 04 of 2023, dated 4<sup>th</sup> May 2023)

2024

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## FOREWORD OF FIRST STATUTES

Techno India University, Tripura, was established with the vision of becoming a center of excellence in higher education, fostering innovation, and promoting inclusivity through a progressive learning environment. The First Statutes of Techno India University, Tripura, embody the values of academic integrity, operational efficiency, and the pursuit of excellence that have defined our mission.

As a young university, Techno India University, Tripura, has embraced the challenges of 21st century education with a commitment to fostering holistic development. These statutes reflect the university's philosophy of combining tradition and innovation to create a sustainable model of higher education. Rooted in the principles of the National Education Policy (NEP) 2020, the statutes aim to integrate academic rigor with practical relevance, ensuring that the institution remains at the forefront of global educational standards.

The First Statutes serve as a guiding framework for all stakeholders—students, faculty, and administrators—enabling a culture of transparency, accountability, and collaboration. It delineates the roles and responsibilities of various university authorities, safeguards academic freedom, and ensures the equitable distribution of resources to support teaching, research, and extension activities.

This document is not merely a legal instrument but a testament to the university's dedication to nurturing talent, encouraging research, and fostering a culture of lifelong learning. It sets the foundation for a dynamic academic community that will contribute meaningfully to society and address the challenges of an ever-evolving global landscape.

I would like to place on record my sincere thanks to all those persons in the University, who were involved in the work of compiling the material to prepare it for publication. I also hope this document inspires current and future generations to uphold the university's ideals and work towards achieving excellence in all their endeavors.

Sd/-

Dated:

**Chancellor**  
Techno India University, Tripura

## PREFACE OF FIRST STATUTES

Techno India University, Tripura, was established under the Tripura Act, 2023 (The Tripura Act No. 04 of 2023, dated 4th May 2023). The First Statutes of Techno India University, Tripura, have been meticulously drafted to align with the objectives outlined in The Techno India University, Tripura Act, 2023. This comprehensive document outlines the university's governance structure, academic regulations, and administrative policies. It serves as a vital document for all stakeholders to understand the operational and academic framework within which the university functions. Therefore, the Act and the Statutes are the legal foundation on which the University system works.

The statutes are organized into key chapters addressing fundamental aspects of university operations. Chapter I provides an overview of the preliminary definitions and general provisions, setting the stage for the detailed policies that follow. Chapters II and III outline the roles and responsibilities of university officers and authorities, establishing clear guidelines for governance and decision-making.

Subsequent chapters delve into specific domains such as the maintenance of university properties, financial regulations, academic programs, fee structures, and the conferment of degrees. These sections are designed to ensure a transparent, equitable, and effective academic environment. The inclusion of chapters on provident fund management, research activities, and extension education highlights the university's commitment to the welfare of its employees and its broader role in societal development.

The First Statutes also reflect the university's alignment with national priorities, such as the National Education Policy 2020, and international standards, ensuring that students and faculty can thrive in a global academic environment. They incorporate provisions for fostering interdisciplinary collaboration, innovation, and sustainability.

This document is the result of collaborative efforts by the university's leadership, faculty, and other stakeholders. It symbolizes our shared commitment to building a university that upholds academic integrity, promotes research and innovation, and prepares students to be leaders in their fields.

I would like to acknowledge our Hon'ble Chancellor, Shri Satyam Roychowdhury, under whose constant leadership and guidance, this document is framed. I also feel happy to record with appreciation the contributions made by Shri Pradyut Biswas, Shri Kaushik Sarkar, Shri Kunal Ganguly, Shri Arijit Dutta, Shri Abhijit Bhattacharjee, Shri Somnath Roy, Dr. Suman Chatterjee, Prof. A. K. Saha, and Prof. Dilip Sarkar in particular for their untiring efforts in bringing out the volume in presentable form within a steep dateline.

I trust this Volume will be a useful document to every functionary of the University in discharging their duties and responsibilities more effectively.

Dated: 23.12.2024



**Vice-Chancellor**  
Techno India University, Tripura

## TITLE

TECHNO INDIA UNIVERSITY, TRIPURA

### FIRST STATUTES

The Schedule  
(The Tripura Act No. 04 of 2023: See Section 30)  
The Statutes of The University  
These statutes may be called the Techno India University, Tripura Statutes.

## NOTIFICATION

No. F. No. TIUT/01/43/A & S/2024-25- Admin/984, dated 23/12/2024. In exercise of powers conferred under Section 30 of The Techno India University, Tripura Act, 2023 (The Tripura Act No. 04 of 2023, dated 4<sup>th</sup> May 2023), the Court of The Techno India University, Tripura hereby causes “The First Statutes of the University” as described in the subsequent Chapters.

## CHAPTER-I : PRELIMINARY

(See section 2)

### 1. Short title and commencement -

- (1) These statutes may be called the First Statutes of the Techno India University, Tripura
- (2) They shall come into force from the date of their approval by the State Government of Tripura.

### 2. Definitions –

- (a) In these Statutes, unless the context otherwise requires,
  - (1) “Academic Council” means the Academic Council of the University;
  - (2) “Act” means the Techno India University, Tripura Act, 2023;
  - (3) “Academic Collaboration” means academic partnership between Indian Higher Educational Institution(s) and Foreign Higher Educational Institution(s), put into place through an instrument of written Agreement/ Understanding for the purposes of- Twinning Programme (TP), Joint Degree Programme (JDP), and Dual Degree Programme (DDP) by following the UGC guidelines with the approval of the Academic Council/ Executive Council/ Court;
  - (4) "AICTE" means All India Council for Technical Education established under Section 3 of the All-India Council for Technical Education Act, 1987;
  - (5) “Authority” means authorities specified in the Act and includes authorities incorporated by these Statutes; and
  - (6) "Board" means the Board of Faculties, Board of Studies, Planning Board, Board of Research Studies, Board of Extension Education, or any other Board of the University;
  - (7) “BCI” means the Bar Council of India
  - (8) “Board of Studies” means the Board of Studies of the Department or Faculties or Institutions or Centers or Schools of the University;
  - (9) “Board of Research Studies” means Board of Research Studies of the University;
  - (10) “Board of Extension Education” means Board of Extension Education of the University;
  - (11) “Centre” means a center established or maintained by the University
  - (12) “Chancellor” means the Chancellor of the University;
  - (13) “Chief Mentor” means the Chief Mentor of the University;
  - (14) “Chief Proctor” means the Chief Proctor of the University
  - (15) “COA” means Council of Architecture
  - (16) “Co-Chancellor” means the Co-Chancellor of the University;
  - (17) “College Development Council” means College Development Council of the University;
  - (18) “Constituent Institute” means an institute maintained by the University;
  - (19) “Controller of Examination” means Controller of Examination of the University;
  - (20) “Convocation” means the Convocation of the University, an annual function to award the degree;

- (21) “Course” means prescribed areas of study of program and of any other component leading to the conferment or award of a degree, diploma, certificate or any other academic distinction or title of the University;
- (22) “Court” means the Court of the University;
- (23) “CSIR” means the Council of Scientific and Industrial Research, New Delhi, a funding agency of the Central Government;
- (24) “DBT” means Department of Biotechnology, New Delhi a funding agency of Central Government;
- (25) “DCI” means Dental Council of India
- (26) “Dean, and Principal” shall mean the head of a constituent Institute or School and includes persons duly appointed or promoted to act as Dean or Principal;
- (27) “Dean Students’ Welfare” means Dean of Students’ Welfare, Counseling and Student Placement;
- (28) “Department” means a Department of Studies which would be under a Centre of Academic, Research, and Extension Education;
- (29) “Director” means the Head of an Institute, Center or School or the person appointed for the purpose to act as such in his absence;
- (30) “Open and Distance Learning” means the program offered under Open, Distance and Online modes. This shall also include the system of imparting education through any means of communication, such as broadcasting, telecasting, correspondence courses, seminars, contact programmes or the combination of any two or more;
- (31) “DSIR” means Department of Scientific and Industrial Research, New Delhi a funding agency of Central Government;
- (32) “DST” means Department of Science and Technology of the Central Government;
- (33) “DDP” means Dual Degree Programme, shall be a programme jointly designed and offered by the Indian and Foreign Higher Educational Institutions in the same disciplines/ subject areas and in the same level by following UGC guidelines;
- (34) “Employee” means any person appointed by the University and includes teachers and other staff (Technical and Non-teaching/Non-Academic) of the University;
- (35) “Executive Council” means the Executive Council of the University.
- (36) “Extension Education Council” means Extension Education Council of the University;
- (37) “FAO” means Food and Agriculture Organization of the United Nations., Rome;
- (38) “FFS” means Farmers’ Field School (Non-Formal Education Process/ Farmer-Centered Approach), a dynamic field-based learning platform of farmer education and empowerment for holistic agroecosystem management which improves decision making skills, facilitates group collaboration and action for sustainable farming under the framework of FAO;
- (39) “Finance Officer” means Finance Officer of the University;



- (40) “Foreign Higher Educational Institution” means a Higher Educational Institution duly established or incorporated or recognised in a foreign country and offering academic and research programmes at the undergraduate and/or higher levels;
- (41) “Head of the Department” means the Head of any academic Department or Head of any other Department or constituent Institutions;
- (42) “HEIs” means Higher Education Institutions (HEIs);
- (43) “Hostel” means a place of residence for students of the University maintained or recognized by the University;
- (44) “ICAR” means Indian Council of Agricultural Research;
- (45) “Institute” means an institute situated as a constituent of and maintained by the University under the provisions of these Statutes;
- (46) “JDP” means Joint Degree Programme, the curriculum shall be designed jointly by the collaborating Indian and Foreign Higher Educational Institutions and, upon completion of the programme, the Degree is awarded by the Indian Higher Educational Institution and the collaborating Foreign Higher Educational Institution with a single Certificate by following UGC guidelines;
- (47) “KVK” means Krishi Vigyan Kendra under the jurisdiction of the University;
- (48) “MOE” means Ministry of Education, Govt. of India.
- (49) “MoA”/ “MoU” means Memorandum of Agreement/ Memorandum of Understanding with other universities, colleges, institutes, organizations, NGOs, HEIs, Corporates, Scientific research organisations etc. of India and Abroad for collaborations and joint ventures;
- (50) “NAAC” means National Assessment and Accreditation Council of UGC;
- (51) “NCC” means National Cadet Corps;
- (52) “NCTE” means the National Council for Teacher Education under the National Council for Teacher Education Act, 1993;
- (53) “NEP 2020” means National Education Policy 2020;
- (54) “NIRF” means National Institutional Ranking Framework of UGC;
- (55) “NMC” means the National Medical Commission constituted by an Act of the Parliament known as the National Medical Commission Act, 2019;
- (56) “NSS” means National Service Scheme;
- (57) “Officer” means an officer of the University as specified in the Act/Statutes;
- (58) “Officer on Special Duty to Chancellor” means the OSD to Chancellor of the University;
- (59) “Off-Campus” means a campus of the University established by it outside the main campus (within its geographical jurisdiction as specified in the Act) operated and maintained as its constituent unit, having the University’s complement facilities, faculties and staff;

- (60) “Online Education” means a form of distance education where primary delivery mechanism is via the internet, allows anyone with computer access to learn and earn credits;
- (61) “Planning Board” means the governing body within the University that shall oversee and ensure the development, implementation, and maintenance of academic support system to meet the requirements of academic excellence.
- (62) “PCI” means Pharmacy Council of India constituted under Section 4 of the Pharmacy Act, 1947;
- (63) “Prescribed” means provision as set forth in the Statutes of the University;
- (64) “Pro-Vice-Chancellor” means Pro-Vice-Chancellor of the University;
- (65) “Programme” means educational programmes leading to award of Certificate(s), Diploma(s), Degree(s) including Post graduate and Doctoral programmes;
- (66) “Registrar” means Registrar of the University;
- (67) “Regulatory Bodies” means the Statutory Bodies established by the Central Govt. from time to time such as the University Grants Commission, the All India Council for Technical Education, the Indian Council of Agricultural Research; the Veterinary Council of India, the National Medical Commission, the Indian Nursing Council, the Dental Council of India; the Distance Education Council, the Bar Council of India, the National Council for Teacher Education,
- (68) “Scheme and Curriculum” shall mean and includes nature, duration, pedagogy, syllabus, eligibility, and such other related details by whatever name they may be called, for the concerned course of the University,
- (69) “Schools” mean schools of various fields of study of the University listed in the Statutes or created by the University from time to time;
- (70) “School Research Committee” means the committee constituted comprising Heads/Incharges of different departments of that School.
- (71) “School Extension Education Committee” means the committee constituted comprising Heads/In-charges of different departments of that School.
- (72) “Seal” means the common seal of the University as may be decided and designed by the University subject to further change as deemed necessary from time to time.
- (73) “State Government” means the State Government of Tripura
- (74) “Statutes” means the Statutes of the University governing matters of policy, procedure etc. as set forth in Section 30 of the Techno India University, Tripura Act;
- (75) “Startup Policy” means The National Innovation and Startup Policy 2019 of MHRD, Govt. of India for students and faculty of Higher Education Institutions (HEIs) for enabling the institutes to actively engage students, faculties and staff in innovation and entrepreneurship related activities;

- (76) “Student” means the person admitted, enrolled and registered with the University in any of its Schools/Departments/Constituent Institutions/unit for taking a course of study for a certificate, diploma, post graduate diploma, degree, or other academic programme duly instituted;
- (77) “Teachers” means Professors, Associate Professors, Assistant Professors of the teaching, research and extension departments of the University or of any constituent College or Institution maintained by the University, and such other persons as may be appointed for imparting instructions or conducting research or conducting extension activities, with the approval of the Chancellor of the University;
- (78) “Trust” shall mean sponsoring Trust and include Techno India Trust.
- (79) “Twinning Programme” shall be a collaborative arrangement whereby students enrolled with an Indian Higher Educational Institution i.e., TIUT and undertake their programme of study partly in India, complying with relevant UGC Regulations, and partly in the Foreign Higher Educational Institution.
- (80) “UGC” means University Grants Commission set up by the Government of India
- (81) “The University” means the Techno India University, Tripura.
- (82) “VCI” means Veterinary Council of India;
- (83) “Vice-Chancellor” means the Vice-Chancellor of the University
- (b) Words and expressions used but not defined in these Statutes shall have the same meaning as assigned to them in the Act.

## **CHAPTER – II : OFFICERS OF THE UNIVERSITY**

(The Tripura Act No. 04 of 2023: See section 11)

### **3. The Chancellor:**

- (1) The Chancellor shall be appointed by the sponsoring Trust by a resolution circulated to all Trustees in a meeting held for this purpose and shall be intimated to the State Government, for a period of five years, subject to re-appointment by the Trust.
- (2) In addition to the powers and functions provided under the Act, the Chancellor shall have the following powers and functions, namely;
  - (a) to authorize and control all expenditure and payments made from out of the University funds;
  - (b) to act as Chairperson of all Selection Committees constituted for appointment against any post other than Group-D staff;
  - (c) to cause an inspection to be made by such University Officer or person as he/she may direct, of the University, any of its Schools, Departments, any examination matter, teaching and any other work conducted or done by the University and cause an enquiry to be made in a like manner in respect of any matter connected with the University;

- (d) to exercise any power, if he/she is of the opinion that immediate action is necessary in any matter, conferred by or under the Act or the Statutes, on any authority of the University and report to the Court at its next meeting the action taken by him/her in such matters;
- (e) to exercise such other powers as may be prescribed by the Act, the Statutes, the Ordinances, the Regulations or the Rules, and to such other matter if it is opinion of the Chancellor that such matter is required for the development of the University.
- (f) to approve appointment of all staff including Gr D staff after final selection by the concerned committee(s)
- (g) to approve all kinds of fixed asset / infrastructure creation proposals/work orders (h) to approve all kinds of borrowing by the university for its development work.
- (i) to approve all kinds of donations from India or abroad.

#### 4. The Co-Chancellor:

- (1) The Co-Chancellor will be appointed by the Chancellor with approval of the Trust for a period of five years, subject to re-appointment by the Chancellor.
- (2) The Co-Chancellor will function under the general control, supervision and guidance of the Chancellor.
- (3) The Co-Chancellor will be entrusted with such functions and responsibilities as the Chancellor thinks it proper.

#### 5. The Vice-Chancellor:

- (1) The Vice-Chancellor will be appointed by the Chancellor with approval of the Trust for a period of five years. The emoluments and other terms and conditions of service of the Vice-Chancellor shall be according to the University Grants Commission (UGC) norms as interpreted and applied by the Court. The decision of the Court shall be final.
- (2) In addition to the powers and functions prescribed under the Act, the Vice-Chancellor shall have the following powers and shall perform the following functions, namely:
  - (a) to be present at and address any meeting of any authority or body of the University without being entitled to vote there at unless he/she is a member of such authority or body;
  - (b) to constitute such standing and ad-hoc committees as he/she may consider necessary to assist him in the performance of his/her duty as the principal executive and academic officer of the University;
  - (c) to grant leave of absence to any teacher and academic officer;
  - (d) to grant or refuse permission to the University employees and teachers to accept examiner ship of any other University or institution of higher learning, and consultation practice, whether remunerative or non-remunerative,
  - (e) to suspend or to take disciplinary action against any teacher or against any employee holding a post in the University after providing an opportunity of hearing to such teacher or employee and to report the matter to the Chancellor at the earliest possible opportunity,

- (f) to appoint examiners from the various panels of examiners prepared by the University,
  - (g) any other duties or functions as assigned to by the Chancellor.
- (3) The Vice-Chancellor will exercise powers and discharge duties under the general control and supervision of the Chancellor.
- (4) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Vice-Chancellor is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Vice-Chancellor an opportunity of a hearing, ask the Vice-Chancellor to relinquish his/her office from such date as may be specified in the order.

## 6. Pro-Vice-Chancellor:

- (1) The Chancellor shall, in consultation with the Vice-Chancellor, appoint persons having adequate academic/administrative or related experience as Pro-Vice-Chancellor.
- (2) In absence of a Pro-Vice-Chancellor, the Chancellor may nominate any Dean to act as Pro-Vice-Chancellor.
- (3) The emoluments and other terms and conditions of service of the Pro-Vice-Chancellor shall be such as may be determined by the Court from time to time.
- (4) The Pro-Vice-Chancellor shall have, under the general control and guidance of the Chancellor or the Vice-Chancellor, the following functions and duties to perform:
  - (a) to look after the academic/ research/ extension/ students' welfare matters, general administration, admission, training and placement of students of the University,
  - (b) to maintain overall discipline in the Campus,
  - (c) to maintain discipline and order during examination days, and
  - (d) to perform any other function or to discharge any other duties entrusted or delegated to him by the Chancellor or the Vice-Chancellor.
- (4) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Pro-Vice-Chancellor is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Pro-Vice-Chancellor an opportunity of a hearing, ask the Vice-Chancellor to relinquish his/her office from such date as may be specified in the order.

## 7. The Deans of the School:

- (1) The Deans of Schools will be appointed by the Vice-Chancellor with due approval of the Chancellor as provided under the Act for a term of not more than three years and he/she shall be eligible for reappointment from amongst the teachers of the school in addition to his duties and such teacher, and in such a case, the Executive Council may sanction a suitable allowance to be paid to him.
- (2) The Dean of a School shall have the following powers and shall perform the following functions, namely:
  - (a) to advise the Vice-Chancellor on any matter pertaining to the school and as referred to him;
  - (b) to take active interest in inter-departmental or inter-school research activities or programs relating to his School;

- (c) to be responsible for drawing up the courses of study, procedure of examinations and framing the syllabi of different subjects prescribed for various Departments in the School;
  - (d) to be responsible for the maintenance of high standard of teaching and research in the schools and to co-operate with the Dean of other Faculties/ Schools in the matter of inter-School teaching arrangements, syllabi of subjects and courses of study;
  - (e) to assist the Vice-Chancellor in regard to the University examinations; and
  - (f) to be responsible for the faithful observance of the Act, the Statutes, Ordinances, Regulations and Rules, and Resolutions of the Court, Executive Council and the Academic Council relating to academic matters applicable to the school.
- (3) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Dean is not in the interests of the University, the Chancellor may, with the approval of the Court, by an order in writing stating the reasons therein, and upon giving the Dean an opportunity of a hearing, ask the Dean to relinquish his office from such date as may be specified in the order, before the end of the term of the Dean.
- (4) The Dean shall exercise powers and perform duties under the general control and supervision of the Chancellor and Vice Chancellor.

## 8. The Registrar:

- (1) (a) The Registrar shall be appointed by the Chancellor on the recommendation of the sponsoring Trust for a period of five years. The sponsoring Trust may constitute a committee in this regard with the Chancellor as its Chairperson, and the committee shall send its recommendation to the Court for approval.
- (b) The Registrar shall act under the general control, guidance and direction of the Chancellor and the Vice-Chancellor.
- (2) In addition to the powers and functions conferred under the Act, the Registrar shall have the powers and shall perform the following functions namely to—
- (a) make, with the approval of the Chancellor and/or the Vice-Chancellor, official correspondence on behalf of the University subject to the provision of the Act and the Statues;
  - (b) issue notices, under the instructions of the Chancellor and/or the Vice-Chancellor and in exercise of the provisions made in the Statutes and the Ordinances, concerning all meetings of the Court, the Executive Council, the Academic Council and any other committees or bodies constituted under the provisions of the Act and the Statutes, unless provided otherwise;
  - (c) maintain general discipline of the University office;
  - (d) represent the University in suits and proceedings in a court of law by or against the University, sign powers of attorney and verify pleadings in consultation with the Court or Executive Council or depute his representative for the purpose;

- (e) prepare and submit any information of the University required by the State Government, University Grants Commission and other statutory bodies in consultation with the Vice-Chancellor and with the approval of the Chancellor;
  - (f) get prepared and maintain a record of all Degrees, Diplomas and Certificates conferred by the University; and
  - (g) perform such other duties as may, from time to time, be assigned to him by the Statues, the Ordinances or as may be required by the authorities of the University constituted under the provisions of the Act and the Statues, or the Chancellor and/or the Vice-Chancellor.
- (3) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Registrar is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Registrar an opportunity of a hearing, ask the Registrar to relinquish his office from such date as may be specified in the order.

#### 9. The Dean of Students' Welfare:

- (1) The Dean of Students' Welfare will be appointed by the Vice-Chancellor with due approval of the Chancellor as provided under the Act for a term of three years and he/she shall be eligible for reappointment from amongst the teachers of the University in addition to his duties and such teacher, and in such a case, the Executive Council may sanction a suitable allowance to be paid to him.
- (2) A person who is appointed as a Dean of Students' Welfare from the University shall continue to hold his lien on his substantive post and shall be eligible to all the benefits that would have otherwise accrued to him, but for his appointment as the Dean of Students' Welfare.
- (4) When the office of a Dean of Students' Welfare is vacant or when the Dean of Students' Welfare is by reason of illness or absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose. The Vice Chancellor shall intimate to the Chancellor for such temporary appointment.
- (5) The Dean of Students' Welfare shall have the following powers and shall perform the following functions, namely:
  - (a) responds to students' needs at the university and plans programs for students in the campus to promote a positive and inclusive campus culture.
  - (b) work primarily with non-academic issues, plans and coordinates various university activities related to students in the campus.
  - (c) to monitor day-to-day essential support required for co-curricular activities of students.
  - (d) to address student grievances related to co-curricular activities of the respective department/school.
  - (e) Scholarships: to monitor and coordinate with mentors for special attention for the weaker and needy sections of students.
  - (f) resolves student complaints, problems, and conflicts;
  - (g) analyzes, applies, and explains laws, regulations and policies to students and student groups;

- (h) advises all groups of students and assures delivery of adequate health care, sanitation and legal services.
  - (i) to promote student well-being is to provide a safe and respectful learning environment in which students feel heard, seen and valued.
  - (j) to offer programs that support physical and psychological health, such as counseling, mentoring, personality development, yoga, cultural, extra-curricular activities, and social skills etc. for overall carrier development of the students.
  - (k) to provide guidance and support to students facing personal or academic difficulties.
  - (l) to arrange for congenial living environment in the campus including Hostels for the students.
  - (m) to arrange for special care for the weaker and needy sections of students.
  - (n) to ensure that the university follows policies and practices that are fair and in the best interest of students.
- (6) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Dean of Students' Welfare is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Dean of Students' Welfare an opportunity of a hearing, ask the Dean of Students' Welfare to relinquish his office from such date as may be specified in the order.

#### 10. The Controller of Examinations:

- (1) The Controller of Examinations of the University shall be the executive officer for all works related to the University examinations.
- (2) (a) The Controller of Examinations shall be appointed by the Chancellor in consultation with the Sponsoring Trust for a period of not more than Three years. The sponsoring Trust may constitute a committee in this regard with the Chancellor as the Chairman and the Vice-Chancellor as one of the members, and the committee shall send its recommendation to the Court.
- (b) The Controller of Examinations shall act under the general control, guidance and direction of the Chancellor and / or the Vice-Chancellor.
- (3) The Controller of Examinations shall have the following powers and functions:
  - (a) to make appropriate and adequate arrangements with respect to the examination centres, the confidential work relating to setting, moderating and printing of question papers and the supply of question papers to such centers in time;
  - (b) to make necessary arrangements for assessment and re-evaluation, if any, of answer books in such manner as may be specified by the Examination Board and/or the Vice-Chancellor;
  - (c) to take necessary steps for engaging agencies including data processing agency for conducting examinations, and related works;
  - (d) to assist the Vice-Chancellor in the declaration of examination results and publication thereof with the approval of the Vice-Chancellor;
  - (e) to countersign and verify the examiners' bills, center expenses at the examination centers and all other bills related with the examination work under his control; and



- (f) to perform such other functions as may be required by the Examination Board, the Registrar and the Vice-Chancellor.
- (4) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Controller of Examinations is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Controller of Examinations an opportunity of a hearing, ask the Controller of Examinations to relinquish his office from such date as may be specified in the order.

#### 11. Chief Proctor:

- (1) There shall be a Chief Proctor of the University who shall be appointed by the Chancellor under such terms and conditions as may be decided by the Chancellor.
- (2) The Chief Proctor shall be responsible to maintain discipline among university students and such functions shall be split into four parts namely:
  - (a) Monitoring the disciplinary climate prevailing in the student's community
  - (b) Taking preventive steps such as issue of notices, warnings, instructions regulating certain acts, and other arrangements for the purpose of forestalling acts of individual or collective indiscipline.
  - (c) Collecting relevant facts about the incidents of indiscipline, evaluating the evidences and deciding / recommending the quantum of punishment to be imposed on the erring students. Wherever considered necessary the Chief Proctor has to place the relevant information before the Vice-Chancellor or the Discipline Committee for their decision.
  - (d) The Chief Proctor shall issue all orders relating to disciplinary proceedings against students
- (3) The Chief Proctor shall also be responsible for the following functions, namely,
  - (a) making arrangements for the security of university establishments. He shall extend all possible help to various departments of the University to ensure security and safety of university property through the watch and ward staff working under him.
  - (b) making arrangements for the maintenance of Cycle/Scooter Stands in the University.
  - (c) screening of applications for the contract of various canteens/shops in the campus as well as checking of the credentials of the persons employed in these establishments.
  - (d) maintaining liaison with the District Administration in matters regarding the law and orders situation in the University campus.
- (4) The Chief Proctor may be coopted as a member of any of the Academic Council, or any other committee as the Chancellor thinks fit in the interest of the University.
- (5) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Chief Proctor is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Chief Proctor an opportunity of a hearing, ask the Chief Proctor to relinquish his office from such date as may be specified in the order.

#### 12. The Finance Officer:

- (1) (a) Appointment to the post of Finance Officer shall be made by the Chancellor in consultation with the sponsoring trust.

- (b) The Finance Officer shall act under the general control, guidance and direction of the Chancellor or the Vice-Chancellor.
- (2) In addition to the powers and functions conferred under the Act, the Finance Officer shall have the following powers and functions:
  - (a) to maintain proper accounts of the receipts and expenditure of the University;
  - (b) to arrange for annual audit of the University accounts in due time by a registered Chartered Accountant or statutory Auditor and make available to the Auditors all necessary information and records;
  - (c) to prepare Statement of Annual Accounts of the University for placing in due time before the Court for consideration and approval and submitting to the sponsoring Trust and the State Government;
  - (d) to review the accounts of the University and prepare the replies to the audit objections, if any, and place the same to the Court;
  - (e) to give his opinion or advice on such financial matters as may be referred to him by the Court, the Executive Council, the Chancellor or the Vice-Chancellor;
  - (f) to keep a constant watch on the state of the cash and bank balance and on the state of investments and report the same to the Chancellor from time to time;
  - (g) to prepare the annual budget and estimates and financial planning in due time for the financial years under the direction of the Chancellor;
  - (h) to ensure that the registers of buildings, land, furniture and equipment, instruments and books and journals are maintained up-to-date and that stock-checking is regularly conducted, of equipment and other consumable materials in all offices, Departments, Schools, Institutes and Centers; and
  - (i) to call for any information from any office, Department, School, Institute or Center that he may consider necessary for the performance of his duties with the permission of the Chancellor or Vice-Chancellor.
- (3) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Finance Officer is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Finance Officer an opportunity of a hearing, ask the Finance Officer to relinquish his office from such date as may be specified in the order.

### 13. The Law Officer:

- (1) (a) The Law Officer shall be appointed by the Chancellor with the sponsoring Trust. The Sponsoring Trust may constitute a committee in this regard with the Chancellor as the Chairman and Vice-Chancellor as one of the members, and the committee shall send its recommendation to the Court.
  - (b) The Law Officer shall act under the general control, guidance and direction of the Chancellor or the Vice-Chancellor.
- (2) The Law Officer shall have the following powers and functions:
  - (a) to assist the Vice-Chancellor on all legal matters and litigations pertaining to the University

- (b) to assist the Vice-Chancellor on preparation of Memorandum of Understanding and documents leading to linkages and collaborations of the University with other organizations;
  - (c) to assist the Vice-Chancellor in preparation of General Contracts and Agreements that bind the University with other organizations and individuals;
  - (d) to assist the Vice-Chancellor to account for the declaration of income, assets and liabilities of the University;
  - (e) to prepare and obtain approval of contents of all documents related to under clauses (a) (b), (c) and (d);
- (3) If the situation so warrants and if, in the opinion of the Chancellor, the continuance of the Law Officer is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, and upon giving the Law Officer an opportunity of a hearing, ask the Law Officer to relinquish his office from such date as may be specified in the order.

#### 14. University Librarian:

- (1) The University Librarian shall be appointed by the Chancellor.
- (2) The terms and conditions of service of the University Librarian shall be such as may be determined and decided by the Chancellor from time to time.
- (3) The University Librarian shall be in-charge of the University's Library and shall perform all duties in respect of maintaining and managing the library as may be directed by the Chancellor or the Vice-Chancellor.
- (4) The qualification for appointment of University Librarian shall be at par with the regulations and standard provided by the Regulatory Bodies.

#### 15. Medical Officer:

- (1) There shall be a whole-time Medical Officer in the University to be appointed by the Vice-Chancellor with the approval of Chancellor on such terms and conditions as may be decided by the Chancellor.
- (2) The qualification for appointment of Medical Officer shall be at par with the qualifications for appointment of a doctor in Government Hospital.
- (3) The Medical Officer of the University may be appointed on Part-time basis from amongst a qualified medical practitioner subject to condition that the Medical Officer shall visit the University at least three days in a week or make him available in such convenient place as may be determined by the University, which could be easily accessible to the students of the University by ordinary means of transport.

#### 16. Sport Officer:

- (1) There shall be a whole-time Sport Officer or part-time in the University who shall be appointed by the Vice-Chancellor with the approval of the Chancellor on such terms and conditions as may be determined by the Chancellor.

- (2) The qualification and experience of the Sport Officer shall be such as may be prescribed by the Regulatory Authorities.
- (3) The Sport Officer shall discharge the duties as may be assigned to him by the Chancellor or the Vice-Chancellor from time to time.

#### 17. University Engineer:

- (1) There shall be a University Engineer who shall be appointed by the University on such terms and conditions as may be determined by the Vice Chancellor with the approval of the Chancellor from time to time.
- (2) The qualifications for appointment of an Engineer shall be such as may be prescribed by the Regulatory Bodies.
- (3) In case of no full-time Engineer is available, an Engineering Firm may be engaged by the Chancellor in order to maintain the University's Engineering works, including civil, electrical and other necessary works.
- (4) The University Engineer shall have such other duties as may be assigned to him by the Chancellor or the Vice-Chancellor, from time to time.

#### 18. Officer on Special Duty to Chancellor:

- (1) There shall be an Officer-on-Special Duty to the Chancellor to be appointed by the Chancellor in terms of section 20 of the Act.
- (2) Officer-on-Special Duty to Chancellor will be under the general control and supervision of the Chancellor.
- (3) Officer-on-Special Duty to Chancellor will co-ordinate amongst all officers of the University, except the officers appointed under Statute No. 3, Statute No. 4, Statute No.5,
- (4) The Office on Special Duty to the Chancellor shall have such other duties and functions as may be assigned to him by the Chancellor, from time to time.

#### 19. Teachers of the University:

- (1) The appointment of teachers of the University shall be made in accordance with the norms prescribed by the relevant regulatory bodies wherever required and, on such terms, and conditions as are prescribed in the Statutes, Ordinances, Rules and Regulations of the University.
- (2) Every teacher shall abide by the terms and conditions as per the Statute of the University. Every day, a teacher needs to demonstrate that he is dedicated towards the career growth of the students.
- (3) Every teacher shall be appointed on a written contract, and the copy of the contract shall be deposited with the Registrar.
- (4) A teacher shall have the following functions and duties, namely:
  - (a) To make teaching purposeful and a mission of his career as a teacher. Main tasks of the teachers will be to improve his teaching ability continuously.

- (b) The teacher must transfer knowledge in an interesting manner and continuously relating the topic taught with the actual use or utility of knowledge of the topic.
- (c) He must participate in faculty development programmes/ refresher/ orientation courses every academic year.
- (d) He shall nurture the spirit of a corporate life and to work in unison with other teachers and members of the non-teaching staff of his department as well as other members of the University as a whole.
- (e) Shall give equal treatment to all the students irrespective of religion, race, caste, gender, place of birth, place of residence, language or any of them;
- (f) Shall assess students' performance objectively;
- (g) Shall constantly monitor and improve the performance of the students in the class room and examinations with a view to promote their self-confidence and to keep records thereon. Teacher should keep in touch with the alumni members and should be up-to date about job requirements of existing students.
- (h) Shall develop a sense of respect among students for Fundamental Duties as specified in the Constitution of India;
- (i) Shall prevent the use of any uncivil language or act by the students;
- (j) Shall neither demand nor accept any kind of fee or any gratification, whatsoever, from any student and guardian for providing any guidance to the students. Teacher needs to develop rapport with industry and their requirements.
- (k) Shall deliver extension lectures at various academic centers as and when occasion arises within the knowledge of the University;
- (l) Shall regularly carry on studies and have active and sustained involvement in research. Getting sponsored projects or research or consultancy jobs for the University will be treated as positive contribution to the University.
- (m) Shall participate regularly in Seminars, Symposia and Conferences organized by the University, other learned institutions and present papers on such occasions, in India and/or abroad within the knowledge of the University;
- (n) Shall discharge the duties of the Head of the Department or of any such position, whenever the University so directs;
- (o) Shall accept and carefully discharge all examination duties and keep records and to treat examination duty as part of his duties in the University; (p) Shall file self-appraisal reports at regular intervals.

## 20. Visiting Professor/ Professor

- (1) A Visiting Professor should be an eminent scholar in his/her field. Generally, a person who has held or is holding the post of Professor or a person, who has achieved distinction outside the University sector, should be considered for appointment as Visiting Professor.

- (2) The maximum tenure of appointment of a Visiting Professor/ Professor shall be up to 70 years and the minimum-not less than three months.
- (3) The university may appoint a person up to the age of 70 years as a Visiting Professor by the Vice-Chancellor with the approval of the Chancellor.
- (4) If a superannuated person is appointed as a Visiting Professor/ Professor, the honorarium/ remuneration payable should not exceed Rs. 1,00,000/- pm or as amended by Executive Council from time to time.
- (5) It is expected that when a serving person is appointed as Visiting Professor/ Professor, the parent University would give him/ her duty leaves without pay.
- (6) If a person working abroad on a permanent basis is invited as a Visiting Professor, the University may meet the cost of international air travel from its own resources. Visiting Professor appointed may be paid travel expenses within India in accordance with the Rules of the University.
- (7) The Vice-Chancellor after consulting the person concerned and the Heads of two concerned Department shall make his/her recommendation to the Chancellor for appointment as a Visiting Professor.

## 21. Adjunct Faculty

- (1) There shall be Adjunct Professors in each faculty/school of the University at any time as per the academic requirement of the University.
- (2) Scientists/ Academicians from public and private academic institutions, R & D institutions, Professionals and Specialists from Industry, PSUs and business corporations, and innovative farmers with recommended credentials will be eligible for appointment as Adjunct Faculty in a university department by the Vice-Chancellor with the approval of the Chancellor.
- (3) Adjunct Professor will be offered a honorarium as decided by the Chancellor from time to time. Besides, such experts could be requested to come more than once in a year.
- (4) Adjunct Professorship will be a tenure appointment for one academic year, or for two semesters limited to 30 days in a semester.
- (5) The Adjunct Professor shall help in developing research projects, providing guidance to Scientists for participating in on-going activities of the University.
- (6) The Vice-Chancellor after consulting the person concerned and the Heads of two concerned Department/College shall make his/her recommendation to the Chancellor for appointment as an adjunct faculty member.

## 22. Scholars-in-residence

- (1) Senior professionals and specialists from research and professional organizations (for example ICAR, CSIR, ICMR, IITs, IISC, Institute of Eminence etc.) and those with PSUs and private business corporations, with post graduate or doctoral qualifications and with academic and research credentials will be eligible for appointment as Scholar-in-Residence in a University Department.

- (2) NRI and PIO Professionals and Specialists, working in overseas organizations, will also be eligible for these positions. Similarly, these positions will be open to those overseas (non- Indian) professionals and specialists who have been dealing with India issues in their work.
- (3) The scholar-in-residence will be appointed on a tenure appointment ranging between six and twenty-four months and will be offered a consolidated remuneration on monthly basis, and may be with an annual contingency grant with the approval of the Chancellor.
- (4) They may be provided with free University accommodation in Guest House and office space by the University to felicitate their working and interaction with students and peers.
- (5) There will not be more than 3 such Scholars at any given time in each faculty/school.
- (6) The Vice-Chancellor after consulting the person concerned and the Heads of two concerned Department/School/College shall make his/her recommendation to the Chancellor for appointment as a Scholar-in-Residence.

### 23. Terms and Conditions of Service of Employees and their functions:

The terms and conditions of service relating to appointment, and disciplinary proceedings including penalties regarding all the employees of the University and their functions shall be such as provided in the Regulations of the University.

### 24. Other Officers:

The Chancellor may, in the interest of good governance of the University, appoint such other officers/ professors as he may think it prudent.

## CHAPTER – III : AUTHORITEIS OF THE UNIVERSITY

### 25. The Court –

- (1) In terms of Section 22 read with 21 of this Act, the Court of the University shall be constituted in the following manner:
  - (a) Chief Mentor- Chairperson
  - (b) Chancellor- Co-Chairperson
  - (c) Vice-Chancellor- Member
  - (d) Pro-Vice-Chancellor- Member
  - (e) Two Deans of Schools/ Colleges as may be nominated by the Chancellor- Members.
  - (f) Three Academicians to be nominated by the Chancellor- Members
  - (g) Three representatives nominated by the Sponsoring Trust- Members
  - (h) Four experts from the field of finance, legal, management, and technology to be nominated by the Chancellor- Members
  - (i) OSD to the Chancellor - Member
  - (j) Chief Finance Officer - Member

- (k) Four experts from any other unit of the Trust or its associates as may be nominated by the Chancellor – Member.
  - (l) Registrar- Member Secretary
- (2) (a) Every nomination in the Court shall be made for three years.
- (b) Re-nomination can be made for three years at a time.
  - (c) Vacancies due to resignation or otherwise may be filled in within a period of six months for the rest of the tenure of the vacant position.
  - (d) The Chancellor may, if so desires, withdraw any of the nomination before the expiry of the aforesaid period and re-nominate a new person for the remaining period.
- (3) (a) The presence of the Chancellor in any meeting of the Court is mandatory. However, if exigency arises, the Chancellor may accord written consent for holding the meeting of the Court.
- (b) In the absence of the Chief Mentor and the Chancellor, any member of the Court shall be nominated by the Chancellor to preside over the meeting of the Court.
- (4) In addition to the powers and functions as provided in the Act, the Court shall have the following powers and functions, namely:
- (a) to approve of the recommendations of the Academic Council regarding new course to be introduced;
  - (b) to record the views and meetings of the Executive Council.
  - (c) to finalize the fees structure of different courses of the University;
  - (d) to approve of the proposals recommended by the Academic Council regarding creation of any new school of study, research department, Board of Studies, or post of teachers and officers;
  - (e) to approve of the proposals recommended by the Academic Council regarding the terms and conditions of appointment of Visiting Professors, Emeritus Professors, Consultants and Scholars;
  - (f) to confirm the decision of the Vice-Chancellor as approved by the Academic Council regarding acceptance or rejection of any thesis submitted by a candidate for the award of doctoral degrees;
  - (g) to maintain a register of donors of the University;
  - (h) to approve and issue directions to the officers of the University in regard to the budget, annual accounts and audit reports presented in its meetings.
  - (i) to enter into, modify, carry out and cancel contracts on behalf of the University.
  - (j) to authorize the Executive Council to act, and to delegate such powers and functions as the Court thinks it prudent, for effective governance, operation, and running of the University.
  - (k) any other power or function as may be entrusted to it by the Statutes, Ordinances, Regulations or Rules of the University.
- (5) The Secretary of the Court shall, under the direction of the Chancellor or Vice-Chancellor, issue the notice for a meeting of the Court along with agenda showing the business to be transacted, at least three days prior to the date of the meeting:
- Provided that if, for any reason, the date fixed for a meeting is to be changed, fresh notice shall be issued in due time.



- (6) (a) The Chancellor may, at his discretion, convene an urgent meeting of the Court
- (b) The Secretary shall, along with the notice of such urgent meeting, send a statement of business to be transacted at the meeting to all concerned.
- (c) Such an urgent meeting, if convened, shall be treated as a meeting.
- (7) (a) Any member desiring to move a proposal to be included in the agenda of a meeting shall forward the proposal to the Secretary, so as to reach him not later than three days before the date fixed for the meeting.
- (b) The Secretary shall place all such proposals received from the members of the Board for inclusion in the agenda of a meeting before the Vice-Chancellor in time, who shall direct the Secretary to include in the agenda such proposals as are admissible. A proposal shall be admissible only if it–
  - (i) deals with only one matter;
  - (ii) deals with a matter which falls within the power of the Court;
  - (iii) does not contain arguments, inferences, ironical expressions or defamatory statements, including those which are likely to amount to contempt of court or breach of privilege of Parliament, nor does it refer to the character or conduct of any person;
  - (iv) does not refer to a matter which is under adjudication by a court of law; and
  - (v) does not raise substantially the same issue as that included as an item of the agenda and decided upon by the Board during the twelve months preceding the date of the meeting at which it is to be taken up.
- (c) Proposals as directed not to be included in the agenda will be returned to the proposer with reason.
- (8) (a) If the quorum is not present for a meeting within sixty minutes after the time fixed for the meeting, the meeting shall be adjourned.
- (b) The Secretary shall make a record of the fact which will be signed by the Chancellor, or by the person presiding over at the meeting.
- (c) When a meeting of the Court is adjourned for want of quorum as provided under clause (a), the Chancellor shall have power to reconvene the same to transact business mentioned in the original agenda.
- (9) The Chancellor or the person presiding over a meeting of the Court shall be the sole judge of any point of order raised in the meeting.
- (10) Every issue of the agenda shall be decided through majority of votes of the members present and voting at the meeting. In the case of equality of votes, the Chancellor shall have a casting vote in addition to his vote as a member.

## 26. Executive Council -

- (1) The Executive Council of the University shall consist of the following members, namely,
  - (a) Chancellor --- Chairperson
  - (b) Vice-Chancellor --- Member
  - (c) Pro-Vice-Chancellor --- Member

- (d) Two representatives from the Sponsoring Trust ---Members
  - (e) One academician nominated by the Chancellor --- Member
  - (f) Three experts from the field of management, administration, finance, and law (to be nominated by Chancellor) --- Members
  - (g) Three experts from each of the field of engineering (civil/ mechanical/ electrical/ electronic & communication, computer science), biotechnology, pharmaceuticals, basic sciences/ agriculture, fisheries, social sciences and humanities, and law to be nominated by the Chancellor --- Member
  - (h) Three experts from any unit of the Sponsoring Trust or its Associates- Members
  - (i) Officer on Special Duty to Chancellor --- Member
  - (j) Chief Finance Officer - Member
  - (k) Registrar --- Member Secretary
- (2) The Court shall delegate the powers, functions and duties as may be decided in the meeting.
  - (3) The Executive Council shall also be the Principal Executive Body of the University and shall also be responsible for the monitoring of the developments of the University on the lines indicated in the objectives of the University under Section 7 of the Act.
  - (4) The Executive Council will hold meeting bi-monthly to supervise and monitor the activities of the University.
  - (5) The Executive Council shall also exercise such other powers and perform such other duties as may be delegated from time to time.
  - (6) The quorum of the meeting will be  $\frac{1}{3}^{\text{rd}}$  of the existing members rounded off the next integer.

## 27. Academic Council -

- (1) The Academic Council of the University shall consist of the following members, namely:
  - (a) Vice-Chancellor – Chairperson
  - (b) Pro-Vice-Chancellor- Member,
  - (c) Deans of the School Councils – Members
  - (d) Two Professors nominated by the Vice-Chancellor one of whom shall be from outside the University – Members
  - (e) The Professors of the University – Members,
  - (f) The Heads of the Departments of teaching – Members,
  - (g) Registrar– Secretary,
- (2) The Vice-Chancellor of the University shall preside over the meetings of the Academic Council.
- (3) (a) The Academic Council shall meet at least two times in a calendar year. (b) The Vice-Chancellor shall fix the date, time and venue of the meetings.
- (c) The Vice-Chancellor may, at any time, direct the Secretary to convene additional meetings, as and when required.
- (d) In the absence of the Vice-Chancellor, one of the Deans of the School Councils, from amongst those being the members of the Court nominated by the Chancellor shall preside over a meeting.

- (4) A written notice together with the agenda shall be circulated to the members of the Academic Council by the Secretary, at least three days prior to the date of the meeting:
- Provided that if the date fixed for the meeting is changed for any reason, fresh prior notice shall be issued in due time.
- (4)(a) The quorum for a meeting of the Academic Council shall be fifty percent of the total number of members including the Vice-Chancellor, rounded off to the next integer. If a quorum is not present within sixty minutes after the time fixed for the meeting, the meeting shall not be held and the Secretary shall make a record of the fact and the same will be signed by the Vice-Chancellor or by the person presiding over the meeting.
- (b) When a meeting of the Academic Council is adjourned for want of quorum, the Vice-Chancellor shall have power to reconvene the same to transact business mentioned in the original agenda.
- (5)(a) The Vice-Chancellor may at his discretion convene an urgent meeting of the Academic Council.
- (b) The Secretary shall, along with the notice of such urgent meeting, send a statement of business to be transacted at the meeting to all concerned.
- (c) Such an urgent meeting, if convened, shall be treated as a meeting.
- (6) The rulings of the Vice-Chancellor in regard to all questions of procedure in respect of the meetings of the Academic Council shall be final.
- (7) Decisions at the meetings of the Academic Council shall be taken, if required, through a secret ballot, by a majority of votes of the members present and voting at the meeting. The Vice-Chancellor shall be entitled to exercise a casting vote in addition to his vote as a member, in case, votes are equally divided.
- (8) The proceedings of the meetings of the Academic Council shall be recorded by the Secretary. In the absence of the Registrar, the Vice-Chancellor shall appoint any other person, not below the rank of Associate Professor, to act as the Secretary.
- (9) In addition to the powers and functions prescribed under the Act, the Academic Council shall have the following powers and functions, namely: –
- (a) to consider any matter referred to or delegated to it by the Court, and make recommendations thereto;
  - (b) to issue directions regarding methods of instructions, coordination of teaching among the School, evaluation of courses of studies and of research and maintenance and improvement of academic standards;
  - (c) to promote and monitor coordination between various School Councils, Departments, Centers; collaboration between the University and other institutions of higher learning and establish such committees as may be deemed necessary for the purposes.
  - (d) to consider matters of general academic interest either on its own, or on a reference by a School Council or Department and to take appropriate action thereto;

- (e) to recommend proposals to the Court for approval regarding creation, abolition, amalgamation, sub-division, etc. of Board of Studies of the Schools and the like of the University;
- (f) to consider and recommend to the Court, proposals submitted by any Board of Research Studies of the School / Board of Extension Education of the School in respect of courses of study, research, and extension programs, respectively;
- (g) to recommend to the Vice-Chancellor regarding appointment of Visiting Professors, Emeritus Professors, Consultants and Scholars;
- (h) to consider and approve or reject the recommendation of the Board of Research Board (BRS) regarding any thesis submitted by a candidate for the degree of Doctor of Philosophy under any School Council of the University;
- (i) to make recommendation to the Court with regard to –
  - (ii) the Degrees, Diplomas and Certificates to be awarded by the University and the conditions thereof;
  - (iii) the creation of posts required for teaching in the University, or abolition thereof, if required;
  - (iv) the classification of the posts referred to in Sub-clause (ii) and the duties attached thereto as per University Grants Commission and other Regulatory Body norms;
  - (v) fixation of remuneration and travelling allowances and dearness allowances payable to the examiners;
  - (vi) fixation of any amount payable for any service or assistance rendered to the University by persons other than the persons under sub clause (iv).
- (j) to recognize Degrees, Diplomas or Certificates of other Universities or Institutions and to determine their corresponding status;
- (k) to recommend institution of stipends, scholarships, medals and prizes and to fix, subject to any conditions prescribed by the Court, the tenure, mode and prerequisites of award of fellowships, scholarships, medals and other prizes and to recommend award of the same;
- (l) to exercise general supervision over the conduct of the University examinations;
- (m) to perform, in relation to academic matters, all such functions and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act, the Statutes, the Ordinances, the Regulations of the University.
- (n) Any decision having financial implication needs to be vetted by the Finance Officer.

## 28. The Finance Committee of the University-

- (1) The Finance Committee shall consist of the following:
  - (a) Chancellor --- Chairperson;
  - (b) Co-Chancellor--- Member;
  - (c) Vice-Chancellor – Member;

- (d) One person having special knowledge in financial matters, nominated by the Chancellor – Member;
  - (e) One person having expertise in finance and accounts/audit, nominated by the Chancellor – Member;
  - (f) Two persons having knowledge of academic operations and management, nominated by the Chancellor – Member;
  - (g) One of the Deans of the School Councils of the University, nominated by the Chancellor – Member;
  - (h) Registrar – Member;
  - (i) Finance Officer – Member Secretary.
- (2) The powers and functions of the Finance Committee shall be –
- (a) to make the budget estimates and financial planning for every financial year, taking into account the grants received or receivable, income from fees and other charges received or receivable by the University from students and others, and estimated expenditure under different heads of accounts, and place the same to the Court well ahead of the beginning of a financial year for consideration and approval;
  - (b) to recommend the statement of audited accounts along with the audit report for a financial year and place the same to the Court for consideration and approval, within six months from the beginning of the next financial year.
- (3) The Finance Committee shall have power and perform functions as provided under the Act, and any other matter relating to the finance of the University, as may be referred to it by Court or Executive Council.
- (4) The term of the nominated members shall be three years and such members will be eligible for re-nomination.
- (5) At least two meetings of the Finance Committee shall be held in a financial year and such meetings shall be convened by the Secretary under the guidance of the Chairman in regard to the agenda, date, time and venue of a meeting. A notice of at least seven days for the members shall be required and quorum for a meeting of the Finance Committee shall be five.

## 29. The Boards of Studies of the School-

- (1) There shall be a Board of Studies of each School corresponding to a course of studies in a department under a School.
- (2) The Board of Studies of each School shall consist of the following:
  - (i) Dean of the concerned School– Chairperson,
  - (ii) Head of the department of concerned - Members,
  - (iii) Teachers for the course/s of concerned dept. – Members,
  - (iv) Two experts in the subject nominated by the Academic Council – Members
  - (v) One expert from the industry, nominated by the Vice-Chancellor - Member

- (v) One of the Sr. Teachers of the Department, nominated by the Vice-Chancellor – Member Secretary
- (3) The term of the nominated members of the Boards of Studies shall be of three years, and such members will be eligible for re-nomination. The quorum for a meeting of a Board of Studies shall be at least fifty percent of the total number of its members, rounded off to the next integer.
- (4) The Court shall have the power, on the recommendation of the Academic Council or otherwise, to abolish any Board(s) of Studies.
- (5) The powers and functions of the Boards of Studies shall be:
  - (a) to prepare, update and recommend courses of studies, curricula and procedure of examinations for the respective course/s of study;
  - (b) to recommended to the Academic Council on examination reform;
  - (c) to prepare panel of proposed examiners for the University examinations and recommend the same to the Vice-Chancellor; and
  - (d) to advise the Academic Council on any matter referred to them;
- (6)(a) The Boards of studies shall ordinarily meet at least twice a year and at such other times as may be fixed by the Vice-Chancellor.
- (b) The Vice-Chancellor may convene joint meetings of two or more Boards of Studies for the purpose of considering any matter of common interest to such Boards of Studies and shall preside over such a meeting. In the absence of the Vice-Chancellor, one of the Deans nominated by him shall preside over.
- (c) Notice of meetings including joint meetings, shall be sent to each member by the concerned Secretary, at least three days before the date of the meeting, stating the date, time, place and the business to be transacted at the meeting.
- (d) A Board of Studies may dispose of its business by meetings or correspondence or both.

### 30. The Board of Research Studies (BRS)-

- (1) There shall be a Board of Research Studies consisting of the following:
  - (i) The Vice-Chancellor – Chairperson
  - (ii) The Pro-Vice-Chancellor / Dean of Academic Affairs – Co-Chairperson
  - (iii) The Deans of the Schools– Members
  - (iv) Heads/In-charges of concerned academic departments of the University - Members
  - (v) Three experts nominated by the Chancellor for a period of three years - Members
  - (vi) Research Coordinator of the University nominated by the Vice-Chancellor for a period of three years (Not below the rank of Associate Professor/ Senior Asst. Professor)– Member-Secretary
- (2) The nominated members shall be eligible for re-nomination.
- (3) The powers and functions of the Board of Research Studies shall be:
  - (a) to recommend to the Academic Council the minimum qualifications for a Research Supervisor;

- (b) to recommend to the Academic Council the names of University Professors and other teachers, for guiding research;
  - (c) to recommend the names of experts from outside the University to the Academic Council for guiding research;
  - (d) to consider the recommendations of the Departmental Research Committees for registration of candidates for Ph.D. degree;
  - (e) to consider the cases of registration for doctoral degree where there is a change of subject or of research topic;
  - (f) to review, if necessary, the evaluated progress report of a Research Supervisor regarding the work of a candidate for Ph.D. degree.
  - (g) to examine the cases of difference of opinions, if any, between examiners of a Ph. D thesis and forward the recommendation thereto to the Academic Council.
  - (h) to recommend to the Academic Council for the improvement of university teaching/ research standard and quality.
- (4)(a) Board of The Research Studies (BRS) shall meet at least twice in an academic session.
- (b) One-third of the total number of the members rounded off to the next integer, shall form the quorum for a meeting of the Board of Research Studies.

### 31. School Research Committee (SRC)

There shall be a School Research Committee (SRC) in each of the concerned Schools of the university to implement the Ph.D. programmes and other research activities, which shall include:

- (i) The Dean of the School concerned - Chairperson
- (ii) All HoDs/ In-charges concerned - Members
- (ii) One faculty of another School Council of TIUT – Nominated by Vice Chancellor - Member
- (iii) One member of an allied School Council – Vice-Chancellor's Nominee- Member
- (v) One or two experts, not below the rank of Professor/Associate Professor of a university or institute of higher learning or scholar of eminence from outside the TIUT belonging to the concerned discipline to be nominated by the Vice-Chancellor with the approval of the Chancellor out of a panel of five experts recommended by Dean/Head of the School Concerned.
- (vi) Senior-most faculty of the school concerned of the TIUT– Member Secretary

### 32. The Board of Extension Education/ Services (BEE):

(1) There shall be a Board of Extension Education consisting of the following:

- (a) Vice-Chancellor – Chairperson,
- (b) Pro-Vice-Chancellor- Co- Chairperson,
- (c) Deans of the Schools – Members,
- (d) Five Professors and Associate Professors of the University as per seniority nominated by the Chancellor – Members,

- (e) Three experts of the concerned field be nominated by the Court for a period of three years – Members,
  - (f) –Three experts. to be nominated by the Chancellor for a period of three years – Members
  - (g) Three progressive farmers and one-woman Social Worker to be nominated by the Chancellor for a period of three years – Members,
  - (h) One of the Sr. Faculties- Member nominated by the Vice-Chancellor for a period of three years – Member Secretary.
- (2) The nominated members will be eligible for re-nomination.
- (3) The powers and functions of the Board of the Extension Education shall be:
- (i) to make recommendations for preparation of extension educational material and aids in different disciplines.
  - (j) to review critically on-going Extension Education programmes/schemes and make suggestions to Executive Council to continue or to abandon or to modify the on-going scheme.
  - (k) to assess the impact of training to students/officers/farmers/other stakeholders in Extension Education in different disciplines.
  - (l) to bring about desirable changes in human behaviour by means of education for changing their knowledge, attitude, skill, understanding, goals, action and confidence.
  - (i) recommend to start the ‘Farmers’ Field School’ for conducting training or imparting education on different farming systems and also dissemination of modern technologies through online learning, community-based learning, experiential learning, and demonstration learning systems.
  - (j) to review the need based, people’s participation based, and problem solution-based teaching.
  - (k) to assess the extension publications and periodicals, organizes radio programmes, TV programmes, exhibitions, awareness programmes, vocational programmes etc., for dissemination of various technologies among the various stakeholders for adoption.
  - (l) to formulate the methodology of teaching rural people how to live better by learning ways to improve their farm, home and community institutions.
  - (m) to work out the way of assisting different client groups to find and implement solutions for improved livelihoods.
- (4)(a) The Board of Extension Education (BEE) shall meet at least twice in an academic session.
- (b) One-third of the total number of the members rounded off to the next integer, shall form the quorum for a meeting of the Board.

### 33. The Examination Board–

- (1) There shall be an Examination Board consisting of the following:
- (a) the Vice-Chancellor or his nominee not below the rank of the Dean of a School or Sr. Professor – Chairperson
  - (b) the Deans of the Schools – Members
  - (c) Controller of Examination – Member Secretary



- (2) The Examination Board shall have the powers and function to –
  - (a) award general grace marks, if necessary, recording the basis and extent thereof, on the recommendation of the Grievance Redressal Committee for one or more papers of a university examination;
  - (b) advise the Court, Executive Council, Chancellor or the Vice-Chancellor on any matter relating to any University examination on its own or on reference to it by any authority of the University.
- (3)(a) The Examination Board shall meet at least once a year or whenever required as may be decided by the Vice-Chancellor.
- (b) Three members shall form the quorum of a meeting.
- (c) For further details of the functions of the Board may refer to the Academic/Examination rules and regulations of the university.

### 34. The Publication Board –

- (1) The Publication Board shall consist of the following:
  - (a) Vice-Chancellor or his nominee not below the rank of the Dean of a School or Sr. Professor – Chairperson,
  - (b) Deans of Schools– Members,
  - (c) One nominee of the Executive Council – Member,
  - (d) Controller of Examination – Member,
  - (e) Registrar- Member,
  - (f) Finance Officer- Member,
  - (f) University Librarian– Member Secretary,
- (2) The functions of the Publication Board shall be to undertake, with the approval of the Court, the publication of:
  - (a) the University Journal,
  - (b) books, magazines, periodicals, case studies, newspapers, newsletters, etc., and
  - (c) any other work, literary, scientific or technical, considered appropriate by it.
- (3)(a) The Publication Board shall meet at least once a year or whenever convened by the Chairperson, with a notice of at least three days.
- (b) One-third of the total number of members, rounded off to the next integer, shall form the quorum of a meeting.

### 35. The Students' Board –

- (1) The Students' Board shall be a students' body of the University.
- (2) The Students' Board shall consist of the following:
  - (a) Chancellor – Chief Patron;
  - (b) Vice-Chancellor – Patron;
  - (c) Dean Students' Welfare- Chairperson

- (d) One teacher of the University nominated by the Chancellor - Member;
  - (e) (i) one student representative from each class, course-wise and academic session-wise, of the teaching departments of the University, nominated by the Head of the Department concerned, on the basis of one's academic records, regularity in class attendance, attitude and potential for giving selfless service to others including one's colleagues, and one's capacity to work with a spirit of co-operation and in unison with other members of the University and a strong will to maintain and sustain a corporate life of the University – Executive Members;
  - (ii) one research student, if any, from each department, nominated by the concerned Dean of the School council in consultation with the Head of the Department to which the research students belong, on the basis of the criteria as mentioned in (i) above – Executive Members;
  - (f) (i) One of the Executive Members other than a research student representative, nominated by the Vice-Chancellor – Convener;
  - (ii) Another Executive Member other than a research student representative, nominated by the Vice-Chancellor – Treasurer
- (3) The functions of the Students' Board shall be to undertake, with the approval of the Court, the following:
- (a) Dealing with the students' welfare issues like maintenance and improvement of academic standard in every teaching department, updating and continuous improvement of the syllabi, development and improvement of communication skills, written as well as oral; tutorial and compensatory classes; arranging seminars, conferences, sports and games and cultural functions including Annual Sports and Annual Cultural Events; improving placement potentials and activities; arranging health check-up programs at least once a year and taking care of the general health of the students; maintaining and improving a healthy and congenial living condition and a proper learning atmosphere in the hostels and continuously monitoring the same; taking care of the canteen facilities in the University especially regarding standard of food being served and cleanliness of the kitchen including the utensils and supply of safe drinking water; neatness and cleanliness of the University campus as a whole, especially of the classrooms, stair-cases and passages, laboratories, libraries, wash rooms, common rooms, indoor games spaces, and maintaining the discipline in the University campus including the hostels; etc.
  - (b) Giving recommendations or suggestions for enhancing the standard of education being imparted and the research facilities; and for enhancing the University's image to the members of the University community as well as to the outside world; and to make the students in general conscious in this regard.
- (4)(a) The Student's Board meetings will be held once every two months, with a notice of at least seven days and stating the agenda of the meeting by the Convener, under the guidance and direction of the Chairperson, on any working day after the University classes are over; provided that

additional meetings may be held if so felt by the Chairman, Convener and the Treasurer; provided that Board activities shall not affect in any way the academic programs of the University.

- (b) Fifty per cent of the total number of members of the Students' Board excluding the Chairperson, rounded off to the next integer, shall form the quorum of a meeting.
- (5) The Convener and the Treasurer will hold office in the Students' Board for one academic session only and shall not be eligible to be re-nominated for such offices; however, they shall be eligible for re-nomination as Executive Members.
- (6) If a student is a defaulter in respect of payment of tuition and other fees; or has percentage of attendance in classes including laboratory and tutorial ones, of less than eighty percent in the previous academic session; or has supplementary examination or back papers pending, or has been found in disciplined by the appropriate disciplinary authority, he will not be eligible for nomination to be an Executive Member.
- (7) (a) The Students' Board will be funded by the University, as and when necessary, on the basis of budget estimates prepared by it as well as on the basis of specific programmes, as decided upon in its meetings; provided that in cases of urgency, the Chairman shall obtain necessary approval from the Vice-Chancellor for sanction of money to meet an urgent situation, and the matter be reported to the next meeting of the Board.
- (b) The Students' Board or any of its Executive Members shall not collect any fund or any other facility either from the students of the University or from any outside source.
- (c) (i) The Students' Board shall prepare an Annual Report of its activities which shall be discussed at one of its meetings and adopted;
- (ii) The Students' Board shall prepare its Annual Accounts, have the same audited and shall forward the same after adoption to the Court.
- (8) In case of a dispute arising between the Chairperson and Executive Members, or any difficulty arising in regard to the functioning of the Students' Board, which the Executive Members are not in a position to resolve, the matter shall be referred to the Vice-Chancellor whose decision in the matter shall be final and binding to all concerned, provided that if the Vice-Chancellor so desires, he may refer the matter to the Chancellor, who may, after considering the gravity of the situation, dissolve the Board and order for the constitution of a fresh Students' Board as per provisions made under this Statutes for the rest of the tenure.

### 36. Anti Ragging Board-

- (1) There shall be a Committee to be known as the Anti Ragging Board who shall function in consonance with the provisions of the Tripura Act No. 12 of 1990: The Tripura Educational Institutions (Prevention of Ragging) Act, 1990 as well as time to time notifications published by UGC and DHE, Govt. of Tripura.

- (2) The Anti Ragging Board shall be headed by the Pro-Vice-Chancellor of the University and shall be accompanied by at least two Deans of School Councils and one Student Representative to be nominated by the Chancellor.
- (3) The Anti Ragging Board shall submit annual report to the Court and the Executive Council with a copy to the State Government.

### 37. Board on Sexual Harassments to Female employees-

- (1) There shall be a Board to be known as the Board on Sexual Harassments to Female employees who shall act in consonance with the provisions of the Sexual Harassments of Women at Work Place (Prevention, Prohibition and Redressal Act, 2013) as well as time to time notifications published by UGC and DHE, Govt. of Tripura.
- (2) The Board on Sexual Harassments to Female employees shall be headed by the senior most female Professor or Associate Professor of the University and accompanied with two Deans from different School Councils and one female student of the University and all of them shall be nominated by the Chancellor or Vice-Chancellor.
- (3) The Board on Sexual Harassments to Female employees shall submit annual report to the Court and the Executive Council with a copy to the State Government.

### 38. Committee on National Cadet Corps (NCC) and National Services Schemes (NSS)-

- (1) There shall be Committee in the University by the name of the Committee on National Cadet Corps (NCC) and National Services Schemes (NSS) which shall be Chaired by the Vice-Chancellor or by the Pro-Vice Chancellor of the University together with the Sports Officer and Dean of Students' Welfare as members of such Committee.
- (2) The University shall compulsorily constitute the National Cadet Corps from amongst its students with the assistance of Home Department of the State Government.
- (3) The University shall also provide contributions to the National Services Schemes voluntarily or as and when requisitioned in the interest of Public Service.
- (4) The functions of the Committee on National Cadet Corps (NCC) and National Services Schemes (NSS) shall be such as may be directed by the Court.

### 39. The Planning Board -

- (1) The Planning Board of the University shall consist of the following members, namely,
  - (a) Vice-Chancellor --- Chairperson
  - (b) Pro-Vice-Chancellor --- Member
  - (c) Three Experts nominated by the Chancellor --- Members
  - (d) Three experts from the field of management, administration, finance and law (to be nominated by Chancellor) --- Members
  - (e) Deans of all concerned Schools of the University --- Member
  - (f) Finance Officer --- Member Secretary
- (2) General Functions of the Planning Board:

- (a) Strategic Planning: Develops long-term plans for the university, including academic growth, infrastructural development, research initiatives, and financial stability.
  - (b) Resource Allocation: Assesses and allocates resources to various departments, schools, and initiatives based on priority and impact.
  - (c) Governance and Compliance: Ensures that the university operates within the legal framework and complies with national and international educational standards.
  - (d) Monitoring and Evaluation: Regularly reviews the implementation of plans and evaluates their success. Adjusts strategies based on feedback and performance metrics.
  - (e) Collaboration: Works with internal and external stakeholders to ensure that the university stays competitive and innovative.
- (3) Meetings and Protocols:
- (a) Frequency: The Planning Board should meet at least twice a year, with additional meetings as required.
  - (b) Quorum: A minimum of fifty percent of the total members is needed to conduct official meetings.
  - (c) Joint Meetings: The Planning Board may hold joint meetings with other boards for matters of common interest.
  - (d) Notice and Agendas: Members should receive the agenda and meeting notices at least three days in advance. The Finance Officer is responsible for sending out notices.

#### 40. General provisions relating to the authorities –

- (1) (a) Any authority of the University may appoint as many standing or special committees as it may deem fit, and may include in such committees' additional persons also as invitees.
- (b) A committee appointed under clause (a) may deal with any matter not referred to it, subject to subsequent confirmation by the authority appointing it.
- (2) Where no provision is made for a Chairperson to preside over a meeting of any authority of the University or any committee of such authority or when the Chairperson so provided for, is absent, the members present shall elect one from amongst its members themselves in order of preference of Dean, Professor, Head of Department or Associate Professor, to preside over at such a meeting.
- (3) A member of an authority who remains absent from its three consecutive meetings without prior information shall lose membership of such authority.

## CHAPTER – IV : MAINTENANCE OF UNIVERSITY'S PROPERTIES

#### 41. Maintenance of properties:

- (1) The immovable properties of the University described under the Schedule to the Act shall not be disposed of in any manner without the prior written approval of the State Government.
- (2) The immovable properties described under the Schedule to the Act shall only be applied for development of the University.

- (3) The University may purchase or construct immovable properties from time to time in furtherance of the objectives of the University from other sources, with due adherence of extant laws relating to the land and buildings, with the approval of the Court.
- (4) All properties purchased or developed in the name of the Universities shall be informed to the State Government on every occasion.
- (5) The University shall maintain proper records and accounts including inventories for all movable properties of the University which shall be reflected in the annual accounts of the University every year.

## **CHAPTER- V : PROVIDENT FUND**

### **42. Provident Fund:**

- (1) The University shall compulsorily make provisions for its employees a Provident Fund Schemes under the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and relevant rules and notification and the same will be detailed in the University Regulations.
- (3) The University shall also make provisions for Group Insurance, Employees State Insurance and other service-related benefit schemes for the benefits of its employees and the same will be detailed in the University Regulations.

## **CHAPTER-VI : COURSES OF STUDY AND FEE STRUCTURE**

### **43. Courses of study –**

- (1) The University shall undertake courses of study leading to the award of Certificates, Diplomas and Degrees including Research degrees in the disciplines specified in the Act and Statute.
- (2) The number of seats in different courses of study undertaken by the University or alteration thereof shall be such as may be recommended by the Academic Council as per the norms, if any, prescribed by the relevant regulatory body and adopted by the Board.
- (3) The University may run the following courses under different Schools, namely:
  - (A) **School of Engineering & Architecture** (Dept. of- Computer Science & Engineering, Electronics & Communication Engineering, Electrical Engineering, Mechanical Engineering, Civil Engineering, Bioengineering, Architecture, Computer Application, Chemical Engineering, Textile Engineering, Automobile Engineering):
    1. B. Tech. in, CSE, ECE, EE, (4-year course)
    2. M. Tech. in CSE, ECE, EE, (2-year course)
    3. Integrated M. Tech program in CSE, ECE, EE (5-year course)
    4. Integrated Ph.D. in Engineering (M. Tech + Ph.D. in Engineering)
    5. B.Tech. Computer Science & Engineering (IoT) (4-year course)
    6. B. Tech. Computer Science & Engineering (AI and ML) (4-year course)
    7. B.Tech in Data Science

8. B.Tech in Cyber Security
9. B.Tech in Blockchain Technology
10. B.Tech in Cloud Computing & Big Data
11. B.Tech, M.Tech in Chemical Engineering
12. Bachelor of Computer Application (BCA– 4-year course)
13. Masters of Computer Applications (MCA– 2-year course)
14. Integrated MCA (5-years course)
15. Bachelor of Architecture (B.Arch. – 5-year course)
16. Masters of Architecture (M.Arch. – 2-year course)
17. Master of Urban Design and Planning (2-year course)
18. Bachelor of Engineering (Civil, Mechanical, or Electrical)
19. Master of Engineering (Civil, Mechanical, or Electrical) (2-year course)
20. BTech Biotechnology (4-year course)
21. MTech Biotechnology (2-year course)
22. BTech Bioinformatics (4-year course)
23. MTech Bioinformatics (2-year course)
24. BTech Food Technology (4-year course)
25. MTech Food Technology (2-year course)
26. B.Tech, M.Tech in Petrochemical Engineering
27. B.Tech & M.Tech in Rubber and Plastic Engineering
28. B.Tech & M.Tech in Automobile Engineering
29. B.Tech & M.Tech in Textile Engineering
30. PhD Engineering courses
31. PhD in Technology courses of different disciplines
32. PhD in Architecture Courses

**(B) School of Natural Sciences** (Dept. of Chemistry, Physics, Mathematics & Statistics, Microbiology & Biotechnology, Geography & Disaster Management, Multimedia, Animation & Graphics):

1. Bachelor of Science (with honours) in Chemistry, Physics, Mathematics, Statistics
2. Master of Science in Chemistry, Physics, Mathematics, Statistics
3. B.Sc./M.Sc. in Biochemistry
4. Integrated degree program in Master of Science in Chemistry, Physics, Mathematics,
5. Statistics
6. BSc and MSc Biotechnology
7. BSc and MSc Microbiology
8. B.Sc. and MSc in Bioinformatics
9. B.Sc. and M.Sc. Geography & Disaster Management
10. B.Sc. in Animation and Graphics (3-year Course)

11. B.Sc. in Gaming and Mobile Application Development (3-year Course)
12. M.Sc. in Animation and Graphics (2-year course)
13. Post Graduate Diploma in Graphics and Animation (1 year Course)
14. Certificate Course in Multimedia and Animation (6-month course)
15. Certificate course in Disaster Management, Remote Sensing & GIS (6-month course)
16. Ph.D. in Science
17. Integrated Ph.D. in Sciences (M.Sc. + Ph.D. in Science)

**(C) School of Management, Commerce and Economics** (Dept. of- Management, Commerce, Economics):

1. Bachelor of Business Administration, in Hospital Management, Sports, Health care, Digital Marketing (BBA– 4-year degree course)
2. Masters of Business Administration in Sports, HR, Marketing, Finance, Business Analytics, Health Care, (MBA – 2-year course)
3. Integrated MBA in HR, Marketing, Finance, Business Analytics, Health Care, (4- year course)
4. B.Sc. (Hons) in Hospitality and Tourism Administration
5. B.A.(Hons) in International Hotel Management and Tourism Administration
6. MBA Hospitality and Tourism Administration
7. Diploma in Hotel Operations Specializations in Food and Beverage or Food Production or Housekeeping (1 year Course)
8. Diploma in Sports Management
9. B.Sc. (Honours in Economics) (4-year course)
10. M.Sc. (Economics)
11. B.Com (Honours in Accountancy etc.) (4-year course)
12. M.Com
13. Integrated Ph.D. in Management (MBA + Ph.D. in Management)
14. Ph.D. in Management in diff. disciplines

**(D) School of Law:**

1. BA LL.B, B.com LL.B, BSc LL.B, BBA LLB- 5-years Course
2. LL.B (3- years)
3. Master in Law (LL.M)
4. PhD in Law

**(E) School of Humanities & Social Sciences** (Dept. of- English, Sociology, Political Science, Education, Sport & Physical Education, Journalism and Mass Communication, Rural Studies, Music, Arts & Dance):

1. BA, MA in English
2. BA, MA in Sociology
3. BA, MA in Political Science



4. BA, MA in History
5. Bachelor in Library & Information Science (BLISc),
6. Master in Library & Information Science (MLISc)
7. Integrated B.A. B. Ed
8. Integrated B. Sc. B. Ed
9. Master in Education (M. Ed)
10. BA, MA in Physical Education
11. Diploma Course in Yoga and Ayush
12. BA, MA in Journalism and Mass Communication
13. MA in Political Leadership and Governance
14. BA (Hons in Performing Arts) (Music)
15. BA (Hons in Performing Arts) (Dance)
16. MA in Performing Arts (Music)
17. MA in Performing Arts (Dance)
18. PhD in diff. courses

**(F) School of Agriculture** (Dept. of - Agronomy, Soil Science and Agricultural Chemistry, Genetic & Plant Breeding, Horticulture, Plant Protection (Pathology & Entomology), Agricultural Engineering, Food Science and Technology, Agricultural Extension and Communication, Animal Production)

1. B.Sc. in Agriculture (4 years Degree with honours)
2. M.Sc. in diff. disciplines of Agriculture
3. PhD in diff. disciplines of Agriculture
4. Open or Distance Certificate Course in Agriculture, Horticulture (1 or 3 or 6 months)

**(G) School of Fisheries** (Dept. of- Aquaculture, Aquatic Environment Management, Aquatic Animal Health Management, Fisheries Resource Management, Fisheries Engineering, Fish Processing Technology, Fisheries Extension Education):

1. BFSc (4 years Degree with honours)
2. MFSc (2-year course)
3. PhD in diff. discipline of Fisheries
4. Open or Distance Certificate Course in Fisheries (1 or 3 or 6 months)

**(H) School of Pharmacy:**

1. Bachelor in Pharmacy (4-year course)
2. Diploma in Pharmacy (2-year course)
3. Master of Pharmacy
4. PhD in Pharmacy

**(I) School of Veterinary Science and Animal Husbandry** (Dept. of - Veterinary Anatomy and Histology, Veterinary Physiology & Biochemistry, Animal Nutrition, Livestock Product Technology, Livestock

Production and Management, Veterinary Medicine, Veterinary Parasitology, Veterinary Pathology, Veterinary Pharmacology and Toxicology, Veterinary Public Health and Epidemiology, Veterinary Surgery and Radiology, Animal Reproduction, Gynecology and Obstetrics, Animal Breeding and Genetics, Veterinary Microbiology, Veterinary and Animal Husbandry Extension):

1. Bachelor of Veterinary Science and Animal Husbandry
2. Post Graduate Courses of diff. disciplines of Veterinary Science and Animal Husbandry
3. PhD in diff. disciplines of Veterinary Science and Animal Husbandry
4. Diploma courses (6 months or 1 year)
5. Open or Distance Certificate Course in Veterinary Science and Animal Husbandry (1 or 3 or 6 months)

**(J) School of Health Sciences and Translational Research** (Dept. of- Anatomy, Biochemistry, Physiology, Trauma and Emergency Medicine, Pharmacology, Pathology, Microbiology, Community Medicine & Public Health, General Medicine, Family Medicine, Forensic Medicine and Toxicology, Laboratory Medicine & Biotechnology, Paediatrics, Psychiatry, Dermatology, Respiratory Medicine, General Surgery, Orthopaedics, Radio-Diagnosis, Oto-Rhinolaryngology, Ophthalmology, Obstetrics & Gynaecology, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, Radiation Oncology, Clinical Epidemiology & Biostatistics, Clinical Research Secretariat, Medical Information Technology, Allied Health Sciences):

1. Bachelor in Medicine and Surgery (MBBS)
2. PG courses in Medical Sciences
3. Diploma in Medical Sciences
4. Degrees (UG & PG) & Diploma in Dental Sciences
5. B.Sc. in Cardio Care Technology (4-year course)
6. B.Sc. in Critical Care Technology (4-year course)
7. B.Sc. in Medical Laboratory Technology (BMLT) (4-year course)
8. B.Sc. in Medical Radiography and Image Technology (BMRIT) (4-years course)
9. B.Sc. in Medical Radiography Technology (BMRT) (4-year course)
10. B.Sc. in Operation Theatre Technology (BOTT) (4-year course)
11. BSc. Dialysis Technology (BDT) (4-year course)
12. B.Sc. in Physiotherapy (BPT)- (4-year course)
13. B.Sc. in ICU Technology- (4-year course)
14. B.Sc. in Optometry (BOPTM)- (4-year course)
15. Bachelor in Hearing Language and speech Therapy (4-year course)
16. Bachelor in hospital Management (4-year course)
17. B.Sc. in Emergency Medical Technology (4-year course)
18. B.Sc. in Food, Nutrition and Dietetics (4-year course)

19. MSc. in MLT, MRIT, Ophthalmology, OTT, CCT, MRT, etc.

20. PhD courses in diff. disciplines of Medical Sciences and Allied Health Sciences

**(K) School of Nursing Sciences:**

1. B.Sc. in Nursing (4-year course)

2. General Nursing and Midwifery (GNM) (3-year Course)

3. Post Basic B.Sc. Nursing (2-year course)

(4) Courses may be added, removed or modified from time to time as per the guidelines of concerned Councils/ Boards/ Regulatory Authorities or Bodies and finally with the decisions of the Executive Council upon recommendation of Academic Council of TIUT.

(5) The University may also run different Diploma (Undergraduate & Post Graduate) Courses and Certificate Courses under relevant Schools as referred to hereinbefore.

**44. Admissions and Standards –**

Admissions and Standards will be followed as per Section 9 of Act of the University and further details are given below:

- (1) Admission of students to the University shall be on the basis of merit in the qualifying entrance examinations conducted by the University followed with a personal interview. Reservation of seats in admission shall be provided as per policy of the State Government from time to time.
- (2) Change of branch of study will be allowed after one year of study subject to compliance of norms laid down by University Grants Commission.
- (3) Lateral entry or parallel transfer from other lawfully established universities are allowed subject to compliance of University Grants Commission rules and subject to qualifying in the admission test of the University.
- (4) Students unless they attend 75% of the classes (i.e., 75% of the academic contact hours) will be treated as non-collegiate private candidates. They will not be able to represent the University in any form or kind. However, the students will be allowed to sit for university examination and it will be mentioned in their marksheet that the students appeared in the examination as noncollegiate private students for that particular semester.
- (5) If the students represent the University in academic, sports and games or cultural activities with prior written permission from the concerned Head of the Department or fall sick with serious illness like jaundice, pox, certain accidental injuries, etc., the students will be allowed to sit for the University examination with minimum 65% of the contact hours. If the contact hour is less than 65%, for whatsoever may be the reason, the students will be required to repeat the semester. The students will have the option to repeat the semester as regular candidates or can appear in the examination as non-collegiate private candidate. In the remark's column of the University marks sheet, it will be written clearly that whether the students appeared in the semester examination as regular candidate/ non-collegiate private candidate.

## **CHAPTER – VII : CONFERMENT OF DEGREES, DIPLOMA, TITLE AND HONORIS CAUSA**

### **45. Grant of Degrees –**

- (1) The University shall be competent to undertake study and research and award degrees, diplomas and certificates therefore in any of the disciplines mentioned in the Act/Statute.
- (2) Executive Council is authorized to evolve the formats of various Degrees, Diplomas, Awards and Certificates.
- (3) Academic Council may recommend the formats of various Degrees, Diplomas, Awards and Certificates.

### **46. Conferment of Honorary Degrees –**

- (4) The University may confer Honorary Degree on any person who by virtue of his eminence and attainments or contributions to the cause of learning or his established position in the disciplines of law, built environment, health care, design and arts, science and technology, management and commerce, applied science and agriculture, insurance, hospitality, education, humanities or social sciences, is a fit and proper person to receive such degree.
- (5) All proposals for the conferment of Honorary Degrees shall be made by the Academic Council to the Court and shall be submitted to the Chancellor for confirmation.

### **47. Convocation –**

Convocations of the University for the conferment of degrees or for other purposes as may be decided by the Chancellor shall be held in every academic year.

### **48. Withdrawal of Degrees etc. –**

Any Degree, Diploma, Certificate or any Honorary Degree conferred by the University to a person, may be withdrawn by the Court on a resolution passed by the Academic Council by a majority of not less than two- thirds of its voting members and which has obtained the approval of the Chancellor. Before such a resolution is adopted, the recipient of the degree shall be given with an opportunity of being heard.

## **CHAPTER-VIII : MISCELLANEOUS**

### **49. Procedure of Arbitration –**

- (a) An employee in dispute with the University arising out of the contract of employment may make a request, in writing, to the Registrar, and if he is not satisfied with the decision or recommendation of the Registrar, the Registrar may refer such disputes to an Arbitrator or Arbitrators whose decision shall be final and binding upon the University and the person concerned.
- (b) Every proceeding before the Arbitrator shall be deemed to have been the proceedings drawn under the Arbitration and Conciliation Act, 1996.

(c) A student in dispute arising out of disciplinary action taken against him by the University may make a prayer, in writing, to the Registrar, and if he is not satisfied with the decision or recommendation of the Registrar, the Registrar may refer, within a period of sixty days from the date of the disciplinary action, such a dispute to the Chancellor of the University. Decision of the Chancellor shall be final and binding; provided that the student concerned shall be given an opportunity of hearing before the matter is taken up by the Chancellor.

(d) In case of any proceedings arising out of clause (a), (b) and (c) above or otherwise arisen due to any Agreement or Understanding with the University, place of Arbitration will be at Agartala, Kolkata or any court within Tripura and West Bengal.

#### 50. Scholarships, Fellowship, Medals and Prizes –

Subject to the approval of the Chancellor, the Vice-Chancellor may in recognition of merit of students award such Fellowships, Scholarships, stipends or institute medals and prizes as detailed in the Ordinances of the University.

#### 51. Creation and abolition of posts –

All teaching and non-teaching posts shall be created or abolished by the Court on its own motion or on the recommendations of the Academic Council as per the norms prescribed.

#### 52. Creation, Abolition and restructuring of Departments/Schools –

The Court shall have the power, on the recommendation of the Academic Council, to create, abolish or restructure any existing Department/ School of the University.

#### 53. Teacher-Student Ratio (as per Section 9(iii) of Act) –

Regarding Teacher-student ratio, the University's aim will be to have 1:20 ratio or as prescribed by the various regulatory authorities, but if the University does not get competent teachers, the University will not fill-up posts suitability of the candidate for appointment of teaching posts will normally be tested through demo classes after interview.

#### 54. Making provisions for establishment of other programmes, Cells, activities, funds etc. :

(a) Self-finance programmes (Degree, Certificate, Diploma courses), endowments etc.) (b) Revenue Generation Cell. (c) Training, consultancy, testing of new technologies. (d) Revolving fund schemes and utilization of funds. (e) SC & ST Cell and Grievance Cell and their functioning (f) Biological waste disposal facility, Innovative waste disposal facility and their functioning. (g) Institutional Animal Ethics Committee (IAEC) following CPCSEA guidelines. (h) School of Skill Development and Entrepreneurship and its functioning to enhance employability and entrepreneurship in agriculture graduates. (i) Research ethics committee and its functioning. (j) Cell for promoting green technologies. (k) To constitute an Internal Quality Assurance Cell (IQAC) as per guidelines of the UGC. (l) To constitute the Institute Innovation Council (IIC) as per the guidelines of HEI of MHRD/ AICTE/ UGC. (m) Any other Cell/Committee to promote policies of central /state governments norms.

#### 55. Accounting policy and financial procedure –

- (1) The Accounting Policy and Financial Procedures of the University shall be maintained in accordance with the standard accounting procedures of Institute of Chartered Accountants, India.
- (2) Unless otherwise provided, the financial statements of the University shall be prepared as per Indian Accounting Standards laid down by Institute of Chartered Accountants, India. Accounts will be audited and certified by Chartered Accountant every year.

Sd/-

**Chancellor**

Techno India University, Tripura