

(Established under The Tripura Act No. 4 of 2023 & UGC u/s 2(f) of UGC Act. 1956)

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CIRCULAR

Maheshkhola; 25th April 2025

F.No.TIUT /01/18/CIRC/2024-25-Admin/ 1054 It is hereby informed to all concerned that prior approval, along with all relevant details including the proposed budget, must be obtained before organizing any event, invited talk or lecture within the University. Furthermore, a formal notification must be issued well in advance, mentioning the details of the programme and information regarding student participation or engagement, as provided by the respective departments.

Additionally, upon completion of the programme, a detailed report must be submitted to the office for necessary records and further processing. The same is also to be uploaded in the Google Form provided by the Publicity and Social Media Team to ensure timely publication.

This is issued with the approval of Hon'ble Vice-Chancellor, TIUT.

(Somnath Roy) Registrar (i/c)

Copy to:-

- 1. PA to VC, TIUT for kind information to Hon'ble VC, TIUT.
- 2. Dean (Academic Affairs), TIUT for kind information.
- 3. Dean (School of Humanities and Social Sciences), TIUT for kind information.
- 4. Dean (i/c) (School of Engineering and Technology), TIUT for kind information.
- 5. Finance Officer, TIUT for kind information.
- 6. Controller of Examination (i/c), TIUT for information.
- 7. All HoDs/In-Charge of all Schools / Departments of TIUT for information & circulation among faculties.
- 8. Website I/C, TIUT for uploading this to TIUT's website.
- 9. Notice Board
- 10. Guard file.

Registrar (i/c)